Nicholasville-Jessamine County Parks and Recreation
JOB POSTING

Job Title
Parks & Recreation Maintenance Worker I

Job Number
MW1-1126

Application Deadline
November 16, 2026

Compensation
Starting pay is $17.10/hour

Job Type
Full-time, non-exempt.

Schedule
40 hours per week; Monday-Friday with some evening and weekend shifts.

Responsibilities
The following duties are normal for the position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Job Summary
Under the supervision of the Parks Maintenance Supervisor and direction of the Parks Maintenance Superintendent, the Parks and Recreation Maintenance Worker I is responsible for general maintenance and repairs of Nicholasville-Jessamine County Parks and Recreation facilities, equipment, grounds, and/or other labor-related activities depending on area of assignment. The Maintenance Worker I assists with construction projects, performs general maintenance duties, cleans parks grounds and buildings, operates commercial mowers and landscape related equipment, and assists with recreation events.

Immediate Supervisor

Parks Maintenance Supervisor

Minimum Requirements

- 18 years of age or older
- High school diploma or GED
- Two (2) years of related experience in grounds maintenance and construction.
- An equivalent combination of education, training, and experience may be considered.
- Effective communication skills (written and verbal) as well as public relation skills.
- Ability to use computers and tablets, or willingness to learn, for work-related tasks, and experience with an online work order system.

Essential Job Duties and Responsibilities

- Perform general landscaping, grounds maintenance and repairs for parks and/or facilities depending on area of assignment.
- Perform the maintenance of landscape and grounds in assigned parks, recreation centers, municipal facilities, and playgrounds, and improvement of City parks, cleaning of bathrooms and other public use areas and trash clean-up and removal.
- Participate in the maintenance and repair work performed in groundskeeping duties including mowing, weeding, trimming, debris removal, mulching, pruning, spraying with appropriate chemicals, watering, removing, replacing, or planting trees and other flora, etc.
- Participate in the moving and delivery of equipment and other assets, as needed.
- Report and problem-solve maintenance issues, and recommend and implement solutions to provide safe, clean, and aesthetically pleasing park facilities.
- Participate in the maintenance and repair work performed on various projects as it relates to Parks and Recreation maintenance, new construction and remodeling of park facilities and structures.
- Assess the condition and needs of facilities on a regular basis through physical inspection and adhere to the comprehensive preventative maintenance plan for park facilities and equipment.
- Adhere to the comprehensive preventative maintenance plan for repair and/or replacement of playground equipment.
- Operate light vehicles, commercial mowers, small grass cutting/hedge trimming machinery, power tools, field chalk machines, field painters, field dragging machines and other specialized seasonal maintenance equipment.
- Assist in the maintenance of the Splash Pad(s).
- Develop understanding of applicable City/Park rules and report any violation appropriately.

- Assist with seasonal operation setup and maintenance as directed (i.e. clearing trails, winterizing bathrooms and aquatic equipment, snow and ice removal, cleaning equipment, and setting up sports fields, and completing rainy day task lists).
- Assist with installation, setup, tear-down and the operation of necessary equipment and property related to recreation events, special events, and functions.
- Use technology, including computers and tablets, to receive, update, document, and close out work orders in the online work order system.
- Performs other duties related to the goals and objectives of the Department and related work as assigned.

Physical Requirements of the Job

- Work is performed both indoors and outdoors year-round.
- Must be able to lift objects up to 50 pounds without assistance.
- Operate vehicles; exposed to machinery and its moving parts; exposed to high places; must use ladders and stairs; exposed to fumes, chemicals and toxic substances.
- Light to medium work that involves walking, standing, crouching, reaching and sitting a minimum of 7 hours a day, and also involves exerting between 26 and 50 pounds of force on a regular and recurring basis.
- Requires considerable skill, adeptness and speed in the use of the fingers, hands or limbs in tasks involving close tolerances or limits of accuracy.

Special License and Certifications

- Valid Driver's License

Special Requirements

- Must be able to legally operate a Parks issued vehicle while on duty.
- Must be available for on-call duty and be able to work weekends and holidays as assigned and during emergencies.
- All NJCPR positions require pre-employment drug testing and background checks and may require a post-job offer physical.

The above is intended to describe the major responsibilities and requirements for this position. It is not to be construed as an exhaustive statement of all duties, responsibilities or requirements.

Nicholasville-Jessamine County Parks and Recreation is an Equal Employment Opportunity (EEO) Employer.

Nicholasville-Jessamine County Parks & Recreation reserves the right to change, amend, add, delete and otherwise assign any and all duties, responsibilities, and position titles as it deems necessary to meet the needs of its business.

HOW TO APPLY

Submit a NJCPR application found at https://njcpr.org/employment/. Applications may be printed and mailed or dropped off to the address below, along with any applicable documents such as a cover letter, resume, certification/license(s) or DD214 by 4:00PM ET/3:00PM CT on the application deadline date.
Scanned applications and supporting documents may be emailed to jmeunier@njcpr.org with the subject line: Job Number MW1-1126.

CONTACT INFORMATION

For further information, call, e-mail, or visit:

Director or Office Manager
499 E Maple Street
Nicholasville KY 40356

Phone: (859) 885-9787 x106
Website: njcpr.org/employment
E-mail: jmeunier@njcpr.org