

For Office Use

PZ Approval: _____
Bldg. Permit: _____



121 South Main Street, Nicholasville, KY 40356
Office: 859-885-6415

For Office Use

Received: ____/____/____
Case No: # _____
Fee Paid: \$ _____
Check No: # _____
Receipt No: # _____

Manufactured Housing Site Placement Permit Application

Type of Manufactured Home

Double Wide ☐	Single Wide ☐	Model Year: _____	New/Used: ☐ Purchased: From Retailer ☐ Purchased/Gifted Privately ☐
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NEW MANUFACTURED HOMES FROM A CERTIFIED RETAILER MUST APPLY FOR AN INSTALLATION PERMIT FROM THE STATE OF KY IN ADDITION TO LOCAL SITE PERMIT

A Flood Plain permit is mandatory for any work done in a floodplain.

Applicant Information:

<u>Applicant Name:</u>		<u>Owner's Name (required if different from Applicant):</u>	
Address: _____		Address: _____	
City: _____	State: _____	City: _____	State: _____
Phone: _____	Email: _____	Phone: _____	Email: _____

Certified Retailers Information

Company Name: _____	Phone: _____
Address: _____	License Number: _____ Expiration Date: _____
City: _____	Email: _____

Certified Installers Information MUST BE REGISTERED WITH COUNTY TAX ADM #

Company Name: _____	Phone: _____
Address: _____	License Number: _____ Expiration Date: _____
City: _____	Email: _____

Please denote who you would like to receive your permit by checking the box next to the email(s) where you would like your permit sent.

Manufactured Home Information

Length: _____	Width: _____	Square Footage: _____
Piers: ☐	Crawl Space: ☐	On Slab: ☐
# Of Bedrooms: _____	Building a porch or deck also? _____ Additional charges may apply.	
# Of Baths: _____	Sewer ☐ Existing Septic System ☐ New Septic System ☐ (Attach Septic Site Evaluation)	
New Driveway? _____	B-1 Seal Number (REQUIRED) _____	

I certify that I am the owner or the owner's agent and that all information contained in this application is accurate to the best of my knowledge. I consent to allow the Building Official to conduct inspections to confirm Zoning and Building Code compliance. Owner/applicant attests that they have read and agree that all improvement is limited to the drawn or attached plans, shall meet the setbacks shown and any conditions of approval. Any deviations shall require written approval from the County.

Owner(s) or Owner's Agent Sign & Print Name _____ **Date** _____

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Approved: _____	Denied: _____
Floodplain: _____	Date: _____
Condition(s): _____	

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Address: _____

Attach a site plan to show size and location of all structures and include proposed distance to all property lines and proposed driveway location. **Mark the location of all utility lines.** A floor plan with all rooms labeled is required. These documents may be drawn or attached.

Your permit will NOT be approved without a site plan including distance to all property lines.

Site Plan

Setbacks (Distance to property line): Front _____ Side _____ Rear _____

Fee: Check or Money Order only, made out to Jessamine County Fiscal Court or JCFC.

Contact office for total fee amount.

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Denied: _____

Floodplain: _____

Date: _____

Condition(s): _____